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605 West Queen Street  
P.O. Box 111  
Southington, CT. 06489-0111  
(860) 628-5593 -Fax (860) 621-0491

## PROCEDURE TO CONNECT TO PUBLIC WATER

Please note that connecting to the Southington Water System requires that you also must abandon your private well.

In order to connect the property referenced above to the public water system, you must complete the following:

1. Have a plot plan drawn up by a licensed land surveyor or civil engineer. The plan should show the proposed water line and the location of your existing utilities, septic system and well.
2. Bring a copy of the plot plan to the Southington Water Department offices for approval.
3. Hire a licensed excavation contractor to install your proposed water service. They must be P-1 or P-7 licensed contractors and approved by the Town of Southington to work in the public roads.
4. Hire a licensed plumber to disconnect your plumbing from your well and connect to the new water line.
5. Hire a licensed well driller to abandon your well.
6. Have the excavation contractor obtain an excavation permit at the Town of Southington Engineering Department.

Once you have accomplished these six steps you or your excavation contractor can come to our offices to arrange for the installation of your service. At that time, you will be required to do the following:

1. Sign a service application and customer information form.
2. Pay our \$832/\$851-dollar service fee for installing your connection to our water pipe. This charge will also cover our costs for installing the water meter and inspecting your contractor's work.
3. If applicable, pay the assessment on your property. This assessment is to recoup our costs for installing the water main. The assessment must be paid in full before any work can commence. The assessment is determined by multiplying your property's frontage by a per foot connection charge. The connection charge is calculated by taking the cost of the water main installation project and dividing it by length of water main installed. The result is again divided by 2, so each side of the street pays their share. The amount of frontage this charge is applied to is determined by looking at the actual amount of frontage along the street at the building line and the minimum amount of frontage required by zoning. The lesser of these two frontages is used to calculate the assessment.

If you have any questions, you can reach me through Southington Water Department at (860) 628-5593.

Sincerely,

Albert T. Fiorillo  
Assistant Superintendent